







## **EFAA Child Protection Procedures**

### **1. Responding to incidents**

It is not expected that club members or instructors/coaches will have the specialist skills required to respond to a child or vulnerable adult who reports abuse or to know what to do should abuse, or suspected abuse/suspicious behaviour be reported to them. The nominated EFAA Child Protection Officer will have had that training and will respond to any incidents or queries.

Any issue therefore will be directed to the Child Protection Officer for management and response.

### **2. Expected behaviour**

All members of the EFAA are encouraged to demonstrate exemplary behaviour to promote the welfare of all children and vulnerable adults who come into contact with members of the EFAA.

### **3. Bullying**

The EFAA Committee will not tolerate any form of bullying towards any member of the association. Any reported bullying will be dealt with seriously and formally through the complaints procedure.

### **4. Complaints**

Any complaints regarding behaviour will be referred to the Child Protection Officer who will investigate the incident/s with the assistance of the relevant Club Chairperson (unless the complaint has been lodged against them when another EFAA Committee member will be asked to assist). A report will then be submitted to the EFAA Committee for advice and possible action.

### **5. First Aid**

Any first aid administered to a child or vulnerable adult whilst undertaking Field Archery must be recorded within the First Aid Book and be signed by either the child, vulnerable adult, if able, and the parent/guardian/appropriate adult. This must then be reported to the EFAA General Secretary.

**Signed**

**Vice President**



**Secretary**



**Date - 12/10/2024**