
EFAA Team Manager Hand Over Documentation

The Constitution:

Team (Squad) Manager shall:

- (1) Liaise with other associations and organise Team matches, in accordance with the wishes of the Committee.
- (2) Select appropriate Team Members (as agreed with the Committee).
- (3) Liaise with other committee members in organising sponsorship packages.
- (4) Report to and advise the Committee on matters concerning Team selection and matches and clothing.
- (5) Obtain and make available to the membership, team shirts which are considered suitable by the committee at prices set by the committee.
- (6) Collect or oversee the collection of moneys for goods sold and remit to the treasurer timeously.

Selecting Teams

Tournaments to arrange teams for:

- World or European Indoor Tournaments
- World or European Field Archer Championships
- World or European Bowhunter Championships
- UKIFAC

Indoor Events

- Team competitions are optional at Indoor events. You will need to check with each event to see if they are running style teams or a championship of nations

WFAC / WBHC

- Champion of Nations events should be run at these events according to the rules.
- Style teams are at the discretion of the organisers

EFAC / EBHC

- CON and Style teams are optional

UKIFAC

- There is a team format but this can be flexible dependant on entrants
- Confer with the rep (currently Alec) for the format

Champion of Nations Team Format

See Article 11 in the IFAA rule book for full description.

	Groups	Styles		
Group 1	Unlimited Styles	FU	BU	
Group 2	Limited Styles	FSC FSR	BL	
Group 3	Non-sight Styles	BBR BBC	BHR BHC	TR
Group 4	Traditional Styles	LB	HB	

- The Team structure
 - o The IFAA shooting styles are divided into four (4) groups, each with their own shooting styles grouped together. (Group 1-4)
 - o TR belongs in group 3, you can enter it into group 4 IF there are no HB / LB. It cannot be in both groups.
 - o Max 9 archers: FU, BU, FSC/FSR, BL, BBC/BBR, BHC/BHR, TR, LB, HB
 - o Minimum 4 archers: 1 archer from each group.
 - o Archers can be Male or Female and from any adult style. (young adults use the adult records until sufficient data has been gained – this will need to be checked with IFAA). (The rules also state that TR use BHR records until enough data is gathered, but I think this is no longer relevant)
- Calculating Scores
 - o Scores are calculated as a percentage of the world record score in the relevant division / style category – based on the record at the start of the tournament
 - o The max score is 100%, even if they exceed the current record.
 - o The team points is the sum of the highest % archer in each group (4 archers in total)
 - o All 9 archers will get a medal
- Style Teams
 - o 3 archers per style team
 - o Adults / vets can be mixed
 - o Score is pure score
- Use an excel spreadsheet to help you select a team for each event
 - o List the archers entered
 - o Manually add the current world records for each archer in all relevant rounds
 - o Collect either all national champs scores or ask archers for their best scores in the last 12 months
 - o Enter data into the spreadsheet and it should calculate what the percentage would be compared to current world records.
 - o Pick the archers in each category with the highest % score.
- Submit teams before the start of shooting. Usually on the registration day or the morning of the first day's shoot.
- Teams can be expensive to enter. Discuss with the treasurer how you wish to claim back the money and on what timescale.
- Share team selection with the rest of the committee
- It is wise to take into consideration archers who have an unreliable record of either not attending once entered or not completing the event.

Sponsorship Packages

- Research a range of sponsorship packages for the EFAA
- This could be a sponsor on the team shirts
 - o Avoid shops / main suppliers due to sponsorship conflicts
- Discuss potential packages with the committee

Team Shirts

- Design / use existing designs for a new team shirt
- Locate a reasonable supplier
- Consider:
 - o Cost
 - o Delivery time
 - o Set up fees
 - o Minimum orders
- Create one or 2 order dates per year, rather than 'on demand' ordering. This will help with minimum orders. This can be advertised in the Field Archer, website and Social Media Channels.