

# Invitation to Instructor Training Courses 2023



## **This is an Information to all Delegates and Master Instructors of the IFAA and its associated National Field Archery Associations:**

- ❖ After a long break due to the global pandemic crisis the IFAA re-starts its development programme “Coaching and Training”.
- ❖ As almost all Certificates are pending to be renewed, we are launching with 2023 an extensive programme to offer opportunities to update knowledge base / renew certificates or to move up to the next level.
- ❖ Unlike Courses kept in the past, almost all upcoming courses will be kept in a hybrid format with Online Tutorials, Live Video Sessions, seminars / workshops with physical presence / participation and a Qualification Examination section.
- ❖ To start with, we extend an Invitation to those who have already been certified as Master Instructors to update their Certification by participating on a renewal course in Kent / UK just before the start of the World Indoor Archery Championships.
- ❖ With the help of the re-certified Master Instructors, we will train new Master / National Head Coaches and Level 3 Coaches.
- ❖ New training formats will cover the development of Training Course presenters who are then entitled to manage training courses themselves.

### **The planned dates for the practical parts of the courses in 2023 are the following as per date:**

11. 2. – 12.2. 2023	Renewal Course Master Instructors	Kent / UK
13. 2. – 15.2. 2023	Level 3 Course	Kent / UK
16.2. – 17. 2. 2023	National Head Coach /Master Instructor Course	Kent / UK
24.6. – 25.6. 2023	Range Captain Training Course	Rovaniemi / FIN
26.6.-27.6. 2023	Bow Inspector Training Course	Rovaniemi / FIN
28. 6. – 30.6. 2023	TCO Course	Rovaniemi / FIN
20.7. – 21.7. 2023	Level 3 Renewal Course	Sopron / Hungary

### **Additionally,**

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- We are looking for hosts to stage Level 3 Coaching Course, Level 3 renewal course and National Head Coach /Master Instructor Course in the **Southern Hemisphere**. Preferred dates for Courses would be September to December 2023.

Prospective Hosts should contact the President ([president@ifaa-archery.org](mailto:president@ifaa-archery.org)) to receive further details.





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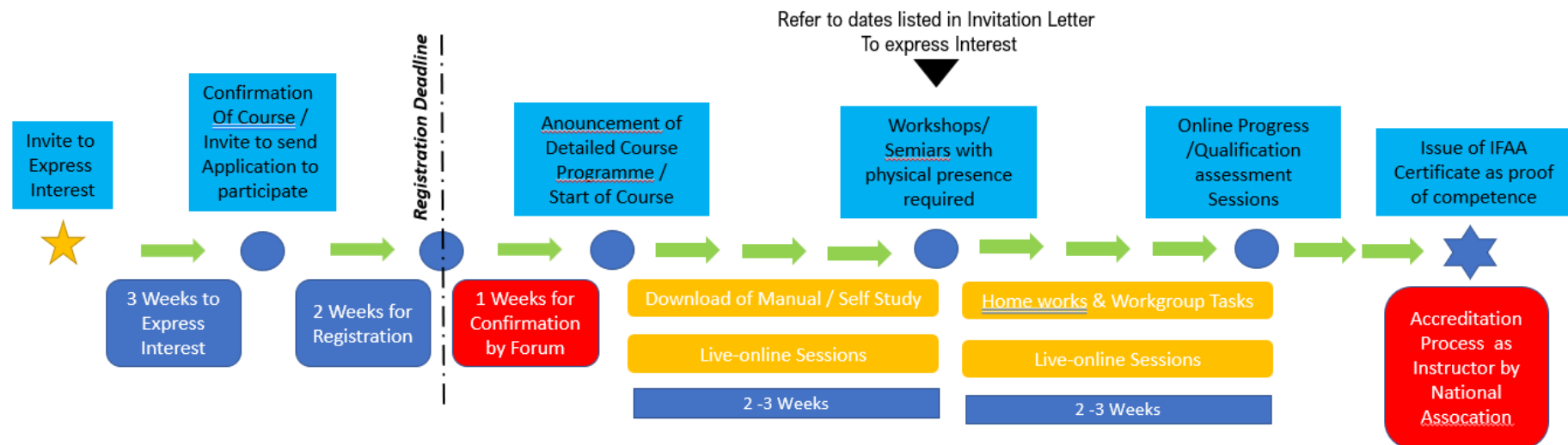
## Details about the registration process

All registration shall be done via the National Association.

Delegates / National Head coaches shall send nomination of candidates to the Secretary of the IFAA and express interest in the course.

The following process applies in principle:

## OVERVIEW OF TYPICAL COURSE FORMAT AND DURATIONS



- ✓ Applicants for Level 3 and National Head Coach Course are to be nominated by National Associations and must comply with the qualification requirements as stipulated in the IFAA Instructors Protocol:
- ✓ Level 3 and Master Instructor Renewal applications require compliance with provisions of Instructor Protocol with the allowance of not having sufficient score entries on their Classification-Scorecard (Waiver of Classification/Score requirement ends 31st March 2023).
- ✓ Applicants for TCO Training to be nominated by National Associations and shall have a least 5-6 years' experience in all disciplines (Field, 3D & Indoor).

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**Note: All nominations to be sent to the IFAA Secretary.**

Since we are expecting costs for providing venues and equipment, we have to ask for a contribution to the costs associated. The fees are to be paid before the start of the course

**Course Fees: IFAA requires contribution to the Courses by participants.**

Fee Structure:

Renewal Master Instructor		€ 0,--
Level 3 Course	3 Day Training Course	€ 100,--
National Head Coach	2 Day Training Course	€ 100,--
Range Captain Course	2 Day Training Course	€ 75,--
Bow Inspector Course	2 Day Training Course	€ 50,--
TCO Course	2 Day Training Course	€ 50,--
Renewal Level 3	2 Day Training Course	€ 100,--

Max. Number of participants per Course is limited to 12; the minimum number required is 7.

Payment is due upon confirmation of Course, the cut-off date for payments is 2 days before start of the training course.



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## FORMAT AND DURATION OF COURSES

### General:

As an appendix to this Invitation find the Syllabi of the different courses IFAA is offering.

### Entitlement to participate:

In principle, members of IFAA full Members and temporary members are welcomed to participate provided they are in compliance with the qualification criteria defined for the different Training Course formats (see Appendix for further details)

### Formats:

#### *Typical formats:*

- a) In presence: participants to be present at the venue
- b) Online: participants to follow classrooms online
- c) Self-Study: Participants receive Scripts and tutorials. Course presenters provide for either weekly online meetings and/or scheduled online appointments to clarify arising questions. Appointments to be made individually.
- d) Homework: Defined Project to be delivered under guidance of a Mentor as Part of Exams
- e) Hybrid: Combination of formats

#### *Duration of Courses:*

- a) In presence part: 2 days
- b) Online Lessons: 45 min each
- c) Homework: max. 3 months delivery time
- d) Self-study: self-determined duration

# Invitation to Instructor Training Courses 2023



## RENEWAL COURSE MASTER INSTRUCTOR

Prerequisites: As per Instruction Protocol

### *PART 1 – Renewal level 1-4 Instructor*

For content information, please refer to Appendix

### *PART 2 – PRESENTER TRAINING*

Refer to attached Syllabi for Course Presenter Training Level 1-4

### *PART 3 – Workshops & Practical Part*

- SHOOTING TECHNIQUE
- MENTAL MANAGEMENT TRAINING
- COURSE PLANNING AND CONDUCTING
- CONDUCTING LESSONS FOR LEVEL 3 COURSE
- INTRODUCTION AND ASSIGNMENT OF HOMEWORKS

### *PART 4 - Scheduled Exams with DTC*

Subject to individual agreements

## INITIAL COURSE MASTER INSTRUCTOR

Prerequisites: appointed by Instructor Forum / As per Instruction Protocol

### *Content*

Please refer to “Renewal Course Master Instructor”

## NATIONAL HEAD COACH COURSE

Prerequisites: Nominated by National Association / min. Active Level 3 Coach / appointed by Instructor Forum; Qualification as per Instruction Protocol

### *PART 1 – Renewal level 1-3*

Refer to attached Syllabi for Instructor Training Level 1-3

### *PART 2 – PRESENTER TRAINING*

Refer to attached Syllabi for Course Presenter Training Level 1-2

### *PART 3 – National Head Coach Training*

Refer to attached Syllabus for National Head Coach Course

### *PART 4 – Workshops & Practical Part*

- PRACTICAL EXERCISES FOR SHOOTING TECHNIQUE
- PRACTICAL EXERCISES FOR MENTAL MANAGEMENT TRAINING
- PRACTICAL EXERCISES FOR COURSE PLANNING AND CONDUCTING
- INTRODUCTION AND ASSIGNMENT OF HOMEWORKS

### *PART 5 - Scheduled Exams with DTC*

Subject to individual agreements

## LEVEL 3 COURSE

### *PART 1 – Course Presenter Training for Level 1 & Level 2 Instructor Courses*

Content Overview:

### *Level 1&2 Course Presenter Training*

Refer to attached Syllabi for Course Presenter Level 1-2

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## *Level 1 Instructor Course*

Refer to attached Syllabi for Instructor Training Level 1

## *Level 2 Instructor Course*

Refer to attached Syllabi for Instructor Training Level 2

## *PART 2 – Level 3 Instructor Course*

Refer to attached Syllabi for Instructor Training Level 3

## *PART 3 – Workshops*

- PRACTICAL EXERCISES FOR SHOOTING TECHNIQUE
- PRACTICAL EXERCISES FOR MENTAL MANAGEMENT TRAINING
- PRACTICAL EXERCISES FOR COURSE PLANNING AND CONDUCTING
- INTRODUCTION AND ASSIGNMENT OF HOMEWORKS

## *PART 4 - Scheduled Exams with DTC*

Subject to individual agreements

For maximum number of participants refer to Appendix “INVITATION TO EXPRESS INTEREST”

## REQUIRED FOLLOW UP STEPS

- For the Courses in Kent lodging an expression of interest to attend is open until January 6<sup>th</sup>
- For Courses in Rovaniemi lodging an expression of interest to attend is open until May 13<sup>th</sup>
- For Courses in Sopron lodging an expression of interest to attend is open until May 25<sup>th</sup>

NOTE: PARTICIPANT ACCEPTANCE FOLLOWS THE FIRST COME FIRST SERVED PRINCIPLE.