



English Field Archery Association Child & Vulnerable Persons Protection Policy

Assurance Statement

This Policy seeks to assure the English Field Archery Association (EFAA) Committee and its members insofar as is reasonably practicable, that children and vulnerable adults who undertake activities within the EFAA are protected from abuse in whatever form.

Policy Statement

The EFAA has a duty of care to any child or vulnerable adult who undertakes activities within the organisation. As such, no child or vulnerable adult may be involved with any EFAA activity, unless, accompanied by a parent, guardian, responsible family member or appointed adult (for example a paid carer) at all times. This includes, practice, training sessions, classifications, National Events or social events at clubs.

Responsibilities

It is the responsibility of the EFAA Committee to adopt this Policy and to ensure that the guidelines are adopted by each EFAA affiliated club.

This Policy will be reviewed by the EFAA Committee every two years unless guidance or legislation changes requiring an earlier review. The guidelines will be disseminated to EFAA affiliated clubs via the Club Secretaries and reinforced by the clubs' risk assessments.

The EFAA Committee will name a member of the of the Committee, or other suitable senior member of the EFAA who may be required to report to the Committee, to carry out the role of Safeguarding Officer

It is the responsibility of the Safeguarding Officer to update this Policy and guidelines in line with best practice and to support each EFAA affiliate club with its actions under this Policy. The Officer is also responsible for updating all members via the Field Archer magazine.

It is the responsibility of the Coaching Officer to discuss this Policy at all appropriate events.

Policy

It is the responsibility of each affiliated club committee to ensure that no unsupervised children or vulnerable adults are permitted to take part in any field archery activity at their club and it must be explained to the parents/guardian/appropriate adult why their charge cannot be left unsupervised.

Photography

No photographs or films may be taken without the consent of the child, vulnerable adult **and** their parent/guardian.

DBS checks

DBS checks may be required by either the EFAA Coaching Committee/Officer or by the EFAA insurance. Processes will be implemented as the requirements are identified.

The EFAA appreciates that DBS results are only valid up to the date that they were issued and in some cases in the area in which they are issued. A DBS check is not a guarantee of the character of the individual reported on it.

Instructors/Coaches

It is the responsibility of each EFAA affiliated club to ensure that no instructor/coach is left alone with a child or vulnerable adult. Where an instructor/coach is in loco parentis then another instructor/coach/adult should be present to avoid allegations of abuse, inappropriate behaviour; in essence, to protect the instructor/coach and vulnerable person.

1st Adopted

2010

Revised

2012, 2014, 2015, 2017, 2019, 2021, 2022 (New Title)

To be reviewed

2024

Adopted by

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President

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Secretary

Dated - 22/10/2022

EFAA Child Protection Procedures

1. Responding to incidents

It is not expected that club members or instructors/coaches will have the specialist skills required to respond to a child or vulnerable adult who reports abuse or to know what to do should abuse, or suspected abuse/suspicious behaviour be reported to them. The nominated EFAA Child Protection Officer will have had that training and will respond to any incidents or queries.

Any issue therefore will be directed to the Child Protection Officer for management and response.

2. Expected behaviour

All members of the EFAA are encouraged to demonstrate exemplary behaviour to promote the welfare of all children and vulnerable adults who come into contact with members of the EFAA.

3. Bullying

The EFAA Committee will not tolerate any form of bullying towards any member of the association. Any reported bullying will be dealt with seriously and formally through the complaints procedure.

4. Complaints

Any complaints regarding behaviour will be referred to the Child Protection Officer who will investigate the incident/s with the assistance of the relevant Club Chairperson (unless the complaint has been lodged against them when another EFAA Committee member will be asked to assist). A report will then be submitted to the EFAA Committee for advice and possible action.

5. First Aid

Any first aid administered to a child or vulnerable adult whilst undertaking Field Archery must be recorded within the First Aid Book and be signed by either the child, vulnerable adult, if able, and the parent/guardian/appropriate adult. This must then be reported to the EFAA General Secretary.

Signed

President



Secretary



Date - 22/10/2022